Vehicle Tracking and Monitoring Policy

The Company also reserves the right to install monitoring devices such as satellite tracking and in-vehicle camera systems in all company vehicles to track the movement of the vehicle and record images of its use for business purposes. Such devices may record or transmit images or information such as the location of the car, the distance it has covered, its speed, related information about the user's driving habits, the persons present in the vehicle, accidents or incidents, etc. The employee will be advised if a monitoring device has been installed, or will be installed, in their company vehicle and will also be advised of the nature of the monitoring that will take place. This CCTV policy applies, as appropriate, to any in-vehicle camera system.

The purposes of vehicle tracking and monitoring are to:
- Assist in the prevention or detection of crime or equivalent malpractice
- Assist in the identification and prosecution of offenders
- Protect the health, safety and welfare of drivers, particularly those who are either lone drivers or are carrying customers or clients as passengers or are carrying valuable cargo
- Ensure drivers are not in breach of the working time regulations 1998
- Help prevent accidents by monitoring driver speed and habits
- Provide evidence for insurers in the event of accidents
- Maximise driver performance and productivity and improve customer service
- Improve fuel economy by monitoring and managing company vehicles more effectively.

In some cases, the Company may be under a legal obligation to monitor the use of vehicles, even if used privately, for example by fitting a tachograph as a permanent fixture in a lorry. In these cases, the Company's legal obligation will always take precedence and the monitoring cannot be turned off.

Staff training
The Company will ensure that all employees handling CCTV images or recordings are trained in the operation and administration of the CCTV system and on the impact of GDPR with regard to that system.